

**UCU Executive Committee, 2<sup>nd</sup> September 2014, AG05 1300-1430**  
**Minutes (status draft)**

**Attendance**

Member	02/09/14
Keith Simpson (KS)	P
Chris Flood (CF)	P
John Saunders (JS)	P
Swetha Bobba (SB)	P
Andrew Lack (AL)	P
Greg Wellington (GW)	P
Morris Pamplin (MP)	P
Rebecca Lewis (RL)	A
Suzanne Reece (SR)	
Jon Eilenberg (JE)	
Aljosha Schapals (AS)	
Olivia Fox (OF)	A
Rachel Cohen (RC)	P
Alison Macfarlane (AM)	P
Leon Cuthbertson (LC)	P
Chantal Hill (CH)	P
Grietje Baars (GB)	A

**1 Apologies**

Apologies were received from Grietje Baars, Rebecca Lewis and Olivia Fox.

**2 Minutes**

These were approved.

**3 Matters arising**

KS congratulated the two newly elected members of Senate, CF and RC. There are now four active UCU members sitting on Senate.

#### **4 Delegates for USS special conference (Fri 19/09/14)**

The branch is entitled to send two representatives to this event in Manchester, 1-4pm on 19<sup>th</sup> September with lunch from 12.15pm. JS and RC attended the previous forum. Deadline for registering is 15<sup>th</sup> September. AL agreed to attend this year.

RC underlined the importance of attending because proposals for the USS threaten its continuation. JS stressed the need for delegates to negotiate over the proposals, not simply to fight them.

**Action: AL to register and to email the Committee with a link to the booking form.**

**Action: One more volunteer required.**

#### **5 ACAS update**

KS reported there is little to update the Committee on. The scheduled meeting was cancelled at the last minute by management because the VC would not attend. Two dates have been scheduled by Andy Murray, 2<sup>nd</sup> and 16<sup>th</sup> October.

**Action: KS to email HR to ask if either meeting date has been accepted.**

#### **6 PSR**

ACAS discussions have further delayed the launch of PSR 2.

KS has written to HR several times requesting an update on the PSR. An eventual update sent on 22<sup>nd</sup> August by Professor Bolton was lacking in clear information.

LC reported on the situation at Cass. Consultancy by Carrington Crisp is still ongoing. Recruitments are being made to some new vacancies. Department heads have been consulted on proposals for PSR2 and a staff update is expected during September.

#### **7 Academic role profiles**

UCU is still in dispute over the academic role profiles since the academic role profiles document and academic promotions procedure was distributed to staff without union consultation. HR have not responded to requests to meet UCU. There is still no agreement on workload models. Despite publishing the new procedure there is still no formal process for judging promotions or for staff to query decisions. Some promotions have been unresolved for 18 months.

#### **8 INTO**

UCU City branch has been recruiting staff from the INTO scheme, since the University of East Anglia is pulling out of the joint venture with City.

#### **9 Recruitment, newsletter**

##### **Recruitment**

Recruitment a priority for start of new term.

**Action: AL and OF to organise recruitment event and social for 1<sup>st</sup> or 2<sup>nd</sup> week of term**

CF suggested running more recruitment stalls at the start of term.

**Action: GW to canvas committee for suitable dates and organise stall for w/c 29<sup>th</sup> September**

A recruitment drive is needed targeting new staff individually by email and in person. Lists of non-members required to be able to target individuals effectively.

**Action: AL to produce a list of all staff with name, email and school/service to match against UCU membership lists**

### **Newsletter**

Next issue to be double-sided A3.

### **Content for next issue**

ACAS and academic role profiles (non-)update – KS

PSR2 – AL

INTO update – KS

Research students: why you should be a member – SB, JE

Are you a new VL? – **Volunteer needed to write article**

Contacts list – MP

Elections to Senate – RC, CF

Why I am a member? – **suggestions needed for staff to approach**

Thank UCU for your 2% rise – MP to add to footer

**Action: all mentioned above to produce 100-200 word article on each topic**

**Action: MP to send an email to request all details of delays, cancelled meetings etc**

**Action: MP to request details from all committee members for contacts list**

**Action: AL to collect information from Schools on PSR impact, rumours for article**

**Action: MP to call a meeting to review newsletter content**

## **10 AOB**

The VC is visiting Cass on 9<sup>th</sup> October to talk to all Cass academics.

LC requested details of any positive news and success stories to use as publicity for Cass recruitment.

James Perkins, former SU Vice President, has a new 1 year fixed term job as Student Engagement Officer in LEaD.

UNISON have recruited several staff since developments over the summer. KS suggested waiting until more of the new staff have started before continuing the push for improved conditions since the LLW was achieved.

UCU will be losing the interview room on 3<sup>rd</sup> floor of Tait.

KS to meet with new SU president and vice-president.

**Action: AL to arrange a meeting with Issy Cooke and Rima Amin.**