

UCU Executive Committee, 05 May 2015, AG05, 1300-1430
Minutes (status draft)

Attendance

Member	02/09/2014	26/09/2014	07/10/2014	04/11/2014	02/12/2014	06/01/2015	03/02/2015	03/03/15	14/04/15	15/05/15
Keith Simpson (KS)	P	P	P	P	P	P	P	P	P	P
Chris Flood (CF)	P			P	A	A	P	P	P	A
John Saunders (JS)	P	P	P	A	P	P	P	A	P	A
Swetha Bobba (SB)	P	P	P	A		P	A		P	A
Andrew Lack (AL)	P	P	-	-	-	-	-	-	-	-
Greg Wellington (GW)	P	P	P	A	P	A	A	P	P	P
Morris Pamplin (MP)	P	P	P	P	P	P	P	P	P	P
Rebecca Lewis (RL)	A	P	P	P	P	P	P	P	P	P
Suzanne Reece (SR)								-	-	-
Jon Eilenberg (JE)			P			P	A	P	P	
Aljosha Schapals (AS)		-	-	-	-	-	-	-	-	-
Olivia Fox (OF)	A	A	P	P	P	P	P	A	A	P
Rachel Cohen (RC)	P	A	P	P	P	P	P	P	A	A
Alison Macfarlane (AM)	P	P	P	P	P	P	P	P	P	P
Leon Cuthbertson (LC)	P		P	P	P	P	P	P	P	P
Chantal Hill (CH)	P	A		P	A	A	A	P	A	A
Grietje Baars (GB)	A		P	A						
Hayley McBain								A	A	

1 Apologies

Apologies received from SB, JS, CF, RC, CH.

2 Minutes of last meeting and matters arising

These were approved.

Drop-in times: Drop in times changed to 12-2pm on Mondays.

Action: RL to organise a rota to organise for committee members to sign up to slots for the drop in.

Special HESC on 29th April: Special HESC meeting was cancelled.

Researchers' terms and conditions: AM is monitoring Research job adverts and will produce a summary.

Developments in Schools: MP and KS attending a meeting with Roger Crouch. Two Professors from Computing also attended. Roger Crouch agreed to another meeting.

KS noted changes that are on horizon in City Law School with the possibility of a move to more content being delivered online to students. However there is a lack of planning from Senior Management on how to manage these changes.

3 ACAS

Report back from ACAS added to the agenda. KS reported back on ACAS meeting of 24th April. The University management team disagreed with the proposed agenda so there was a two hour delay to the start of the meeting. There were three work items agreed. Raise awareness of obligations under the recognition agreement, arrange a scoping meeting to discuss meetings, time frame and prioritisation on training on policies and procedures and implementation problems, and JCNB terms of reference. UNISON and UNITE are leading on some actions arising out of ACAS.

KS expressed concern that HR are tied to the 12 meetings agreed at first ACAS meeting and only agreeing to meet the joint unions at these. These meetings equate to 16.5 hours which is not adequate to get matters discussed. KS and MP reported back on PaF consultation. The unions held a meeting with staff, line managers and Peter Brookes and staff put forward an alternative proposal for the roster and then consultation was announced as finished without a further meeting with the unions.

Action: KS to speak to Jordy Lea and UNITE about leafleting Maintenance workers.

4 ARQM

KS has updated RC's document. This document to be circulated at Senate and sent as an email to all staff.

Action: MP to double-check ARQM leaflet and add logo.

Action: MP and KS to invite Greg Barnett to ARQM meeting on 14 May.

Action: MP to add the ARQM leaflet as a blog post next week as adding the AGM this week.

5 London Met industrial action: statement of support (KS)

London Met balloting for industrial action due to job cuts. There is a rally on 12th May. KS and LC will be attending. OF and RL may be attending.

Action: KS to send round information on rally at London Met.

Action: KS to circulate information to Committee for attendee to Saturday's London Regional Meeting.

6 AGM

AGM will be hold on 9th June. Nominations to be received 7 working days prior to meeting. Accounts need to be audited.

Action: MP to email committee members to ask for nominations to the Committee.

Action: KS to ask Robert McPeake to be returning officer.

Action: SB to meet with Michael Chesworth on accounts prior to AGM.

Action: MP to order food for 50 and book a room in the Sekforde.

Action: GW to get list of members from Sara Wilkinson and tick off attendance at the door.

7 Communication with members

Discussion on more regular update communications for members – e.g. report from latest ACAS meeting.

Action: Future meetings to include time at the end to compose short bulleted summary of updates and upcoming events.

8 New website and forum

Mo demoed the new blog and forum. The Committee thanked MP for his work on this. Newsletters will be placed on the blog and the associated email info@cityucu.org will be used for communications.

9 Council lobby

Council are meeting on Friday 8th May at 9am at Aldersgate. CF, KS, JS & MP attending and meeting at 8:15.

Action: KS to email LC with a list of who is attending to get passes.

Action: MP and KS to work on a leaflet for circulation to Council. This will highlight real picture of staff morale. ARQM, ACAS, student experience stats to be used.

Action: KS checking how may London universities have a staff voice on Council to report back to City's Council.

10 HR formal meetings schedule

The next meeting with be focused on bullying and harassment and a member of University Senior

Management Team needs to be present. Subsequent meeting will be on academic promotions policy and the last meeting topic is yet to be decided.

11 AOB

- UCU offices will be relocated above the Refectory in September.
- RL attended the Good Relations on Campus Meeting. This group is reporting into the Equality Committee.
- Written update from JS that asbestos checks are progressing slowly. JS attended International Workers' Day event.
- LC suggested doing a Christmas version of the Newsletter which provides highlights or lowlights from the year.
- UCU banner to be order in preparation for AGM.