

**UCU Executive Committee, 04/11/14, AG05 13:00-14:30**  
**Minutes (status draft)**

**Attendance**

Member	02/09/14	26/09/14	07/10/14	04/11/14
Keith Simpson (KS)	P	P	P	P
Chris Flood (CF)	P			P
John Saunders (JS)	P	P	P	A
Swetha Bobba (SB)	P	P	P	A
Andrew Lack (AL)	P	P		
Greg Wellington (GW)	P	P	P	A
Morris Pamplin (MP)	P	P	P	P
Rebecca Lewis (RL)	A	P	P	P
Suzanne Reece (SR)				
Jon Eilenberg (JE)			P	
Aljosha Schapals (AS)				
Olivia Fox (OF)	A	A	P	P
Rachel Cohen (RC)	P	A	P	P
Alison Macfarlane (AM)	P	P	P	P
Leon Cuthbertson (LC)	P		P	P
Chantal Hill (CH)	P	A		P
Grietje Baars (GB)	A		P	A

**1 Apologies**

Apologies received from GB and JS.

**2 Minutes from last meeting**

Minutes from the last committee meeting were approved. KS updated on:

Membership at INTO and that Head Office will be producing a leaflet and will write to ask for recognition.

Andy Lack's leaving do was a success and was great to see so many Union and IS colleagues attend.

**Action: It was agreed that how to use Andy Lack's £1,000 donation to the Union would be revisited in future meeting.**

### **3 ACAS Meeting**

ACAS Meeting will take place on 7<sup>th</sup> November. KS, JS and OF will be attending from UCU Committee. MP is on leave and will not be attending.

KS and MP reported back on meeting with VC. MP and KS represented City UCU, Jordy Lea attended from UNISON and Tom Cowley from UNITE. Regional Officials also attended. KS had previously confirmed to the VC that Regional Officials would be attending. VC said he was not aware that ROs would be attending. Andy Murray is resending the email where KS had confirmed that the ROs would be in attendance. VC said that he supported the upcoming ACAS talks.

### **4 All-staff meeting 14<sup>th</sup> November**

All staff meeting has been scheduled for 14<sup>th</sup> November to report on Management/Union Relations and to report back on progress at ACAS Meeting.

### **5 USS Assessment Boycott**

UCU branch meeting will be held on Monday 10<sup>th</sup> November to discuss USS assessment boycott which starts on 6<sup>th</sup> November. MP has approached Head Office to get a member of the UCU Executive Committee to speak at the meeting.

**Action: Committee members to sign up for drop in slots to answer member questions related to boycott.**

**Action: KS to set up file in the Union Office to gather together documentation and FAQs related to boycott.**

**Action: MP to send out assessment boycott information and details of Monday's meeting to UCU members.**

### **6 PSR 2**

There may be an update on timescales for PSR 2 at HR/Union Informal on 4<sup>th</sup> November.

### **7 Anti-casualisation day 5<sup>th</sup> November and HPVLs meeting 18<sup>th</sup> November**

It was agreed that the anti-casualisation stall would be staffed from 12:30 rather than 12:00 on 5<sup>th</sup> November.

HPVL meeting to be held on 18<sup>th</sup> November.

## **8 Recruitment and newsletter**

There are currently 480 members of the UCU at City, 17 members have left through recent redundancies and leaving employment at City and 30 new members have joined. Discussion on how to engage new academics with the Union. Discussion on how best to communicate with staff. Generic emails could be drafted with tailored information relevant to the School being provided by committee members in Schools.

**Action: MP to send academic staff lists for SASS to CH, for Cass to LC and for SHS to CF and AM for checking.**

**Action: Newsletter to be drafted after ACAS Meeting.**

## **9 Matters for HR informal meeting**

It is expected that PSR 2 and timescales for the implementation of this will be on the agenda. It would be worth raising the issue on whether an equality audit was being done.

## **10 Any other business**

UCU and Students Union are holding a social event for PG Research students on 6<sup>th</sup> November.

**Action: MP to send calendar invite to committee members.**

**Action: Leaflets for the PG Research Students' event can be picked up from Students Union.**

Discussion on repeating survey on workload and bullying. It was agreed that this should be put on hold at present.