

UCU Executive Committee, 2 May 2017, AG02, 1300-1400
Minutes (status draft)

Attendance

Member	20/09/16	04/10/16	01/11/16	06/12/16	17/01/17	07/02/17	07/03/17	04/04/17	02/05/17
Rebecca Lewis (RL)	P	P	P	P	P	P	P	P	A
Keith Simpson (KS)	A	P	A	P	P	P	P	P	P
Chris Flood (CF)	P	P	A	P	A	P	P	A	
Morris Pamplin (MP)	P	P	P	A	P	P	P	P	P
Martin Chivers (MC)	P	P	P	P	A	A	P	P	A
Greg Wellington (GW)	P	P	P	P	P	P	P	P	P
John Saunders (JS)	P	P	P		-	-	-	-	-
Chantal Hill (CH)	A	P	P	A	-	-	-	-	-
Lorna Ryan (LR)	A	A	P	P	P	P	P	P	A
Sadie Wickwar (SW)	P	P	P	P	P	P	A	P	P
Alison Macfarlane (AM)	P	P	P	P	P	A	P	P	P
Leon Cuthbertson (LC)	P		A	P	A	A		A	P
Holly Powell-Jones (HPJ)	P	A	P	A	A	P	A	P	A
Rachel Cohen (RC)	A	A	P	P	P	A	A	A	A

1 Item

Apologies received from RL, MC, HPJ.

Stan Mutsatsa attended the meeting having assumed the role of Health and Safety Rep for SHS.

2 Minutes of last meeting

Item 2

Stan's name was corrected.

4 HE Pay Offer

MP suggested items 3 and 4 were taken in reverse order as they were related.

MP gave a summary of the unions' joint 2017-18 pay claim and the employers' offer. Branches were now asked to canvas members and report to HQ on members' views.

KS clarified that unlike last year there would be no further regional briefings for branches to report back to negotiators. Strategy would be decided at a meeting to be held before Congress on Friday 26th May.

The branch needed to canvas members and report to HQ by Friday 12th May. RL had already organised two meetings to be held on Tuesday 9th. Email responses would be invited from members who could not attend the meetings.

Action: MP to remind members to feed in their views by email or in the meetings.

Action: MP to draw up a poster to advertise the meetings.

3 Gender pay claim

MP summarised the request from HQ for all branches to consider lodging an equal pay claim, in the context of the national pay claim which was still ongoing.

KS took the view that the branch should pursue the claim, the local context was important with the recent Cass professors' pay claim and emphasis on the Athena SWAN action plan.

LC asked about the scope of any claim, especially relating to staff on casualised contracts, would it be restricted to academics or include professional service staff as well?

KS noted that Greg Barnett had asked the branch to take forward actions arising from a recent employment tribunal which impacted on City's VL agreement. KS wanted to set up a meeting for Greg to update the committee.

Action: MP to arrange a date with Greg Barnett.

5 JCNB report

MP gave an update on the April meeting of JCNB.

Job matching panels: The unions had raised the point that job matching panels continued to be convened without the promised involvement of the unions. We now had the offer of formal training for new potential panel members. Unions had been asked to forward names of trainees.

Action: MP to forward to activists list for volunteers.

Academic role profiles and academic contracts: the first meeting to reconcile the current role profiles with UCU's proposals had been productive and another meeting was scheduled for May.

Policies: JCNB discussed progress on review of several policies. See item 6 below.

Annual leave claim: The unions had formally tabled the annual leave claim. Mary Luckiram would take the claim to the next Professional Services Directors meeting on 3rd May.

6 Policy consultations

Flexible Working, Social Media, Academic Appointments, and Poster policies were discussed at JCNB.

Flexible working: as reported previously, progress was halted by the need to address City's position on reasonable adjustments for staff. RL would meet with Peter Brooks to progress.

Social Media: at JCNB the unions were asked for feedback on the new draft policy and existing guidelines. Each union would consult members for feedback and collate views ahead of the next Employment Relations Sub-Group on 11th May. A dedicated meeting would be convened after this for further discussion.

Academic appointments: Mary Luckiram would circulate the draft revised policy to the UCU.

Poster policy: Peter Brooks would liaise with Simon Watts (Internal Communications) on setting up a meeting to discuss the poster policy in detail.

7 Support for staff and students through Brexit

MP noted that the unions had an action following JCNB to feed back views on what City could do by way of support for staff as the UK left the EU. This had been raised at the branch meeting on 27th April. CF had suggested a quick online survey to canvas members' opinions.

Action: CF to take forward online survey.

8 Register to vote

MP noted that the unions had been in discussions about how to encourage students and staff to register to vote before the general election, and an email to Paul Curran asking for proactive encouragement from him had been proposed.

GW noted that SAS already has some processes in place.

Action: GW to update the committee on what is already done.

9 Recruitment

There were no actions under recruitment.

10 Any other business

The AGM was impending and nominations for branch officer and committee roles needed to be announced.

AM requested clarification on the nomination process.

Action: MP to resend details.

SW would not be able to stand for re-election in 2017-18 and intended to talk to members in SHS to encourage other nominations.

Action: MP to send report to SW.